



PAO BIDS AND AWARDS COMMITTEE (PBAC)

EXCERPTS FROM THE MINUTES OF THE MEETING OF THE PAO BIDS AND AWARDS COMMITTEE (PBAC) DATED 14 MARCH 2023 RE: **RESULT OF EVALUATION OF SUBMITTED BIDS FOR THE PROCUREMENT OF VARIOUS OFFICE SUPPLIES AS SPECIFIED UNDER PURCHASE REQUESTS NO. 088-01-2023**, HELD AT THE PAO-LIBRARY, PAO CENTRAL OFFICE AND VIA ZOOM VIDEO CALL

RESOLUTION

DECLARING THE SUBMITTED BID OF PHILIPPINE VISION GROUP INC. (PVG), AS THE LOWEST CALCULATED AND RESPONSIVE BID, SUBJECT TO POST-QUALIFICATION, IN THE PROCUREMENT OF VARIOUS OFFICE SUPPLIES AS SPECIFIED UNDER PURCHASE REQUEST NO. 088-01-2023 FOR THE PAO-CENTRAL OFFICE FOR C.Y. 2023

WHEREAS, the Public Attorney's Office (PAO) is committed to adhere to the State's Policy of securing and maintaining the trust and confidence of every Filipino, by upholding transparency, good governance and anti-corruption measures;

WHEREAS, after the conduct of several pre-procurement conferences, PAO published on 16 February 2023 an invitation to bid for the subject procurement in the PhilGEPS under Reference No. 9487760 and posted in the PAO website and PAO lobby;

WHEREAS, PAO held a pre-bid conference for the subject procurement attended by suppliers/bidders last 28 February 2023;

WHEREAS, there is an approved budget for the contract of the subject procurement amounting to Two Million Eight Hundred Fifty-Two Thousand and Five Hundred Pesos (P2,852,500.00);

WHEREAS, two (2) bidders namely: BITSOFTECHNOLOGY CO. (BITSOFT) AND PHILIPPINE VISION GROUP INC (PVG) submitted their bids before the scheduled deadline of submission;

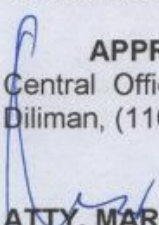
WHEREAS, after due notice given to the Commission on Audit, independent observers and to the bidders, this committee opened the sealed bids on the scheduled day of its opening and thoroughly evaluated its contents, in the presence of all the bidders via Zoom video conference call;

WHEREAS, after evaluating the submitted bids¹, it appears that PVG submitted the lowest bid price in the amount of Two Million One Hundred Seven Thousand and Thirty Two Pesos (P2,107,032.00) from an ABC of Two Million Eight Hundred Fifty Two Thousand and Five Hundred Pesos (P2,852,500.00);

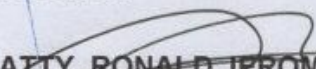
WHEREAS, after the evaluation of the submitted bids, BAC Member Dir. Marilyn Boongaling moved to declare the bid of PVG as the Lowest Calculated Bid, subject to post-qualification, duly seconded by BAC Member Atty. Ronald Macorol;

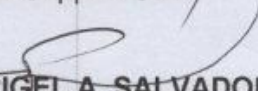
NOW THEREFORE, WE, the Members of the PAO Bids and Awards Committee (PBAC), by virtue of the powers vested on Us by Law, after duly considering the recommendations of the Technical Working Group (TWG), and all members here present, **hereby resolve to DECLARE THE SUBMITTED BID OF PHILIPPINE VISION GROUP INC., (PVG), AS THE LOWEST CALCULATED AND RESPONSIVE BID, SUBJECT TO POST-QUALIFICATION, IN THE PROCUREMENT OF VARIOUS OFFICE SUPPLIES AS SPECIFIED UNDER PURCHASE REQUEST NO. 088-01-2023 FOR THE PAO-CENTRAL OFFICE FOR C.Y. 2023. FURTHERMORE, THE PBAC TECHNICAL WORKING GROUP (TWG) IS DIRECTED TO VERIFY THE COMPLIANCE, AUTHENTICITY AND VALIDITY OF THE DOCUMENTS SUBMITTED AND REQUIRED FOR PURPOSES OF POST-QUALIFICATION AND TO SUBMIT ITS POST-QUALIFICATION REPORT FOR THE CONSIDERATION OF THE PAO-BAC.**

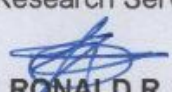
APPROVED this 14th day of March 2023 at the Public Attorney's Office (PAO) Central Office, 5th Floor DOJ Agencies Building, NIA Road corner East Avenue, Diliman, (1104) Quezon City, Philippines thru Zoom Video Conference.

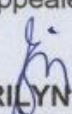

ATTY. MARLON BUAN
Chairperson, PBAC
Public Attorney V
Regional Public Attorney
PAO-NCR


ATTY. ALEM-EMAN CHISUM L. ABEYA
Public Attorney III
Member, PBAC
Executive Support Staff


ATTY. RONALD JEROME P. NIEVES
Vice-Chairperson, PBAC
Public Attorney IV
Officer-In-Charge
Legal Research Service

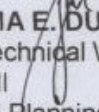

ATTY. RIGEL A. SALVADOR
Public Attorney IV
Member, PBAC
Officer-In-Charge
Field Operations and Statistics Service



ATTY. RONALD R. MACOROL
Public Attorney IV
Member, PBAC
Officer-In-Charge
Special Appealed Cases Unit



DIR. MARILYN S. BOONGALING
Director III/Officer-in-Charge
PAO-Administrative Service

¹ Abstract of Bid Quotations

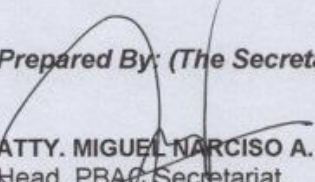
Acceded By: (The TWG)

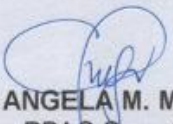

MS. ALMA E. DUMAGO-LATOSA
Head, Technical Working Group (TWG)
Director II
Financial Planning and Management Service



MR. THOR ARTHUR B. AVILLA
Member, Technical Working Group (TWG)
Administrative Officer V
Human Resource Management Service
Administrative Service



MR. MICHAEL M. MENDOZA
Member, Technical Working Group (TWG)
Administrative Assistant III
Cash Section
Administrative Service

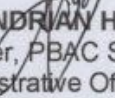
Prepared By: (The Secretariat)


ATTY. MIGUEL NARCISO A. ILAGAN
Head, PBAC Secretariat
Public Attorney III
Executive Support Staff


ENGR. ANGELA M. MARAMAG-PRADO
Member, PBAC Secretariat
Computer Programmer I
General Services Division
Administrative Service


MS. FILIPINA Y. ESPIRITU
Member, PBAC Secretariat
Librarian III
Legal Research Service


MR. JULIUS DONIVAN F. BARSANA
Member, PBAC Secretariat
Planning Officer I
Field Operations and Statistics Service


MR. ANDRIAN H. MARASIGAN
Member, PBAC Secretariat
Administrative Officer II
Supply Section, Administrative Service



Republic of the Philippines
PUBLIC ATTORNEY'S OFFICE
Tanggapan ng Manananggol Pambayan
Kagawaran ng Katarungan
DOJ Agencies Bldg, NIA Road corner East Avenue, 1104 Quezon City
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

Trans. No. 2023-01-005

January 27, 2023

ATTY. MARLON E. BUAN
Chairperson – PAO-Bids and Awards Committee
Regional Public Attorney
PAO-NCR

Sir:

Attached herewith is the approved Purchase Requests needed by **PAO-Central Office (Supply Section, for distribution)**:

No.	PR No.	Item Description	Quantity	Unit	Unit Price	Total Amount
1	088 01 2023	Various Office Supplies (pls. refer to the attached PR)	1	lot		

TOTAL: 2,852,500.00

Prepared by:

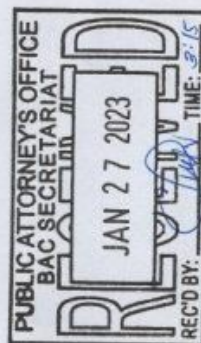
ANDRIAN H. MARASIGAN
Administrative Officer II

Certified Correct by:

CARMELA L. FLORENDO
OIC-Supply Section

Noted by:

ATTY. DEMITEER U. HUERTA
Public Attorney IV/OIC
Administrative Service





REPUBLICA NG PILIPINAS
PUBLIC ATTORNEY'S OFFICE
TANGGAPAN NG MANANANGGOL NG BAYAN
KAGAWARAN NG KATARUNGAN

DOJ-Agencies Bldg., NIA Rd., cor. East Ave. 1104 Diliman, Quezon City
Telephone Nos. 929-90-10/929-94-36 Fax No. 927-68-10/926-28-78

Bids and Awards Committee

TERMS OF REFERENCE (TOR)

**VARIOUS OFFICE SUPPLIES FOR THE USE OF PUBLIC ATTORNEY'S OFFICE
FOR FY 2023
(PURCHASE REQUEST NO. 088-01-2023)**

(Through Public Bidding Pursuant to 2016 Revised Implementing Rules and
Regulations of Republic Act No. 9184)

1. Approved Budget for the Contract

The bidder shall bid for the item described in this Terms of Reference, which shall not exceed the Approved Budget for the Contract in the amount of **TWO MILLION EIGHT HUNDRED FIFTY-TWO THOUSAND FIVE HUNDRED PESOS ONLY (Php 2,852,500.00)**, inclusive of all taxes applicable and bank and government charges payable.

2. Specifications:

	ITEM	Unit	QTY	Mode of Delivery	Delivery Date/s (After issuance of notice to proceed)
1	Data file box (Horizontal) (With closed ends) (400mm x 125mm x 230mm)	Piece	500	One Time	15 days
2	Expanding Envelope, Legal Kraft (100 pcs. per box)	Box	400	One Time	15 days
3	Folder with Tab, Legal size (100 pieces per pack)	Pack	1,000	Staggered	15 days: (400 packs) 30 days: (400 packs) 45 days: (200 packs)
4	Looseleaf cover, legal, vertical (50sets/bundle)	Bundle	200	Staggered	15days: (100 bundles) 30 days: (50 bundles) 45 days: (50 bundles)
5	Notepad, Stick on, 3"x4"	Pad	3,000	Staggered	15days: (1,000 pads) 30 days: (1,000 pads) 45 days: (1,000 pads)
6	Pencil, lead with eraser	Piece	8,000	Staggered	15days: (4,000 pieces) 30 days: (4,000 pieces) 45 days: (2,000 pieces)

7	Official Record Book (300 pages) 8"X11"	pcs.	2,000	Staggered	15days: (1,000 pieces) 30 days: (500 pieces) 45 days: (500 pieces)
8	Scissors	pair	500	One Time	15 days
9	Tape Transparent 24mm	roll	8,000	Staggered	15days: (4,000 rolls) 30 days: (4,000 rolls) 45 days: (2,000 rolls)
10	Tape Packing 48mm Clear	roll	3,000	Staggered	15days: (1,000 rolls) 30 days: (1,000 rolls) 45 days: (1,000 rolls)
11	Tape Masking 24mm	roll	500	One Time	15 days
12	Tape Masking 48mm	roll	500	One Time	15 days
13	Ballpen Black 0.7mm ballpoint pen	pcs.	25,000	Staggered	15 days: (10,000 pcs.) 30 days: (10,000 pcs.) 45 days: (5,000 pcs.)
14	Ballpen Blue 0.7mm ballpoint pen	pcs.	3,000	One Time	15 days
15	Ballpen Red 0.7mm ballpoint pen	pcs.	2,000	One Time	15 days

February 3, 2023

TECHINICAL WORKING GROUP:


Head:

ALMA E. DUMAGO – LATOSA
Director II
Financial Planning and Management Service

Members:

THOR ARTHUR B. AVILA
Administrative Officer V
Human Resource Management and Development Division

Administrative Service

A handwritten signature in blue ink, appearing to read "Michael M. Mendoza", is positioned above the printed name.

MICHAEL M. MENDOZA

Administrative Assistant III

Cash Section

Administrative Service



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PUBLIC ATTORNEY'S OFFICE
Tanggapan ng Manananggol Pambayan
DOJ Agencies Building, NIA Road corner East Avenue, 1104 Quezon City
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

Re: NOTICE OF RESULT OF BID-OPENING
PROCUREMENT OF VARIOUS OFFICE SUPPLIES FOR THE PUBLIC
ATTORNEY'S OFFICE FOR FY 2023
Purchase Request No. 088-01-2023

The PAO-Bid and Awards Committee (PBAC) resolved this 14 March 2023 to declare the submitted bid of PHILIPPINE VISION GROUP, INC., subject to post-qualification, as the Lowest Calculated Bid (LCB) among the two (2) submitted bids, with a bid price of P2,107,032.00 from an ABC of P2,852,200.00.

The aforementioned LCB is required to immediately present to this committee the original copies of the documents submitted in your bid and other requirements indicated in the Bidding Documents for purposes of post-qualification/verification in accordance with RA 9184.

Thank you very much and more power!

Very truly yours,

ATTY. MIGUEL NARCISO A. ILAGAN
Head PBAC Secretariat
Public Attorney III
Executive Support Staff

Copy Furnished:

DR. PERSIDA V. RUEDA-ACOSTA, DSD
Head of the Procuring Entity (HOPE)
<pao_executive@yahoo.com>

PAO BIDS AND AWARDS COMMITTEE (PBAC)

ABSTRACT OF BID QUOTATION

Procurement of VARIOUS OFFICE SUPPLIES

Under Purchase No. 088-01-2023

Date of Opening of Quotation: **14 March 2023; 10:30am**

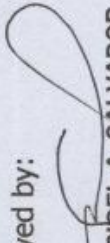
Item No.	DESCRIPTION	Min. QTY.	ABC TOTAL PRICE	SUPPLIER/CONTRACTOR					
				PVG INC.		BITSOFT TECHNOLOGY CO.			
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	Data File Box (Horizontal) (with closed ends) (400mm x 125mm x 230 mm)	500		118.13	59,065.00	114.00	57,000.00		
	Expanding envelope, legal kraft (100pcs per box)	400		1,566.64	626,656.00	1,447.00	578,800.00		
	Folder with tab, legal size (100pcs per pack)	1000		458.38	458,380.00	516.00	516,000.00		


Looseleaf cover, legal, vertical (50 sets [er bundle])	200	1,388.88	277,776.00	1,887.00	377,400.00
Notepad, Stick on 3"x4"	3000	27.85	83,550.00	21.00	63,000.00
Pencil Lead with eraser	8000	4.94	39,520.00	8.00	64,000.00
Official Record Book (300 pages) 8" x 11"	2000	89.66	179,320.00	170.00	340,000.00
Scissors	500	18.59	9,295.00	31.00	15,500.00
Tape Transparent 24mm	8000	13.97	111,760.00	13.00	104,000.00
Tape Packing 48mm Clear	3000	25.08	75,240.00	20.00	60,000.00
Tape Masking 24mm	500	25.77	12,885.00	21.00	10,500.00
Tape Masking 48mm	500	50.77	25,385.00	41.00	20,500.00
Ballpen Black 0.7mm ballpoint pen	25000	4.94	123,500.00	6.00	150,000.00


Ballpen Blue 0.7mm ballpoint pen	3000	4.94	14,820.00	6.00	18,000.00		
Ballpen Red 0.7mm ballpoint pen	2000	4.94	9,880.00	6.00	12,000.00		
Grand Total			2,107,032.00		2,386,700.00		


ACTION OF THE PBAC: Declare the submitted bid of **PVG INC.** as the Lowest Calculated and Responsive Bid of the subject procurement, subject to post-qualification.

Approved by:

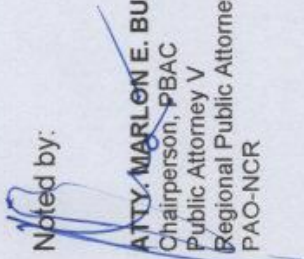

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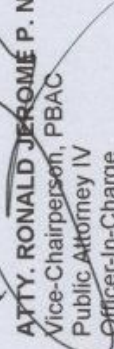

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